

**DEPARTMENT OF THE AIR FORCE
DETACHMENT 025
ARIZONA STATE UNIVERSITY**



Annex I- Cadet Awards Program



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11 November 2020

MEMORANDUM FOR THE 25TH CADET WING

FROM: CADET COLONEL STEPHEN C. EPP

SUBJECT: Annex I-Cadet Awards Program

Cadet awards have been created to recognize and reward cadets who have displayed exceptional performance in the Air Force Reserve Officer Training Corps (AFROTC) program.

1. Each month within the Operations Group (OG), one Initial Military Training (IMT) cadet, one Field Training Preparation (FTP) cadet, and one Professional Officer Corps (POC) cadet will be recognized as the Cadet of the Month (COM).

a. Each Operations Group Flight Commander (FLT/CC) will select one cadet from his/her/their flight to compete for COM. **Cadets in Wing Staff cannot be elected for COM.** The Flt/CC will then write a 1206 for the cadet with a minimum of **4** bullets. It will be the job of the flight commander to also obtain the proper LOEs from the cadet Actions Officers in the other groups. **Cadets must fill out an Air Force Form 1206 and cannot submit only bullets.** The 1206 is an Air Force Form which can be found on the Cadet Link or online. Only Fill out the PDF version.

b. The selected cadets will attend a COM board. They will be questioned on warrior knowledge, current events, as well as their 1206 and LOEs.

c. **Due to the unpredictability of COVID-19 COM board dates will be announced at a later date.**

2. Each semester one IMT cadet, one FTP cadet, and one POC cadet will be recognized as the Cadet of the Semester (COS). COS will be nominated by their respective Flt/CC for their semester performance. There will be no COS board. Wing Staff will select the COS. For COS, Booster Club will coordinate with Wing Staff to incentivize COS with an award. In the past, this was reimbursement of up to \$100 for one flight hour. However, to simplify the process a Visa gift card will be given at the time of the award.

3. The Joint National Awards Ceremony (JNAC) is an annual event between all ROTC units (Air Force, Army and Navy) and will be hosted during the Spring semester only. The awards package will be announced and given by the cadet officer in charge of execution of the event. The location for the event will be announced at a later time. The ceremony is held to grant awards and scholarships to specific cadets who have been chosen among each branch. Cadets who wish to apply for specific awards and/or scholarships will need to follow the instructions given with the awards package and apply prior to the award's due date. The cadets who were chosen for the awards will be announced during the ceremony. Pending HQ AFROTC notifications and detachment (unit) specific awards will be administered and processed by cadre.

//Signed/sce/AFROTC/22 Nov 2020//
STEPHEN C. EPP, C/Col, AFROTC
25th Wing Commander, Det 025