Civil Involvements
Additional Details

When the detachment staff has reviewed the involvement, they may enable additional options for you to provide supporting documentation such as a Police/Incident Report, a Citation, Court Disposition or statement.

Statement and Supporting Documents

1 – Statement: Click to provide Statement. If the **Required** box is checked, a statement is mandatory (see next page for details).

2 – Supporting Documents: (**Req.**) indicates a required document and (**Opt.**) indicates an optional document. Click **Add Attachment** button to upload a document and the following will appear:

a To find an attachment on your device, click **Browse**.

b Select the document and click **Upload.**

3 – Add Additional Document: Click to provide an additional supporting document; repeat as necessary.

4 – Submit: Review data and click to save updates. You can return to this page to provide additional details until detachment deems the report complete.
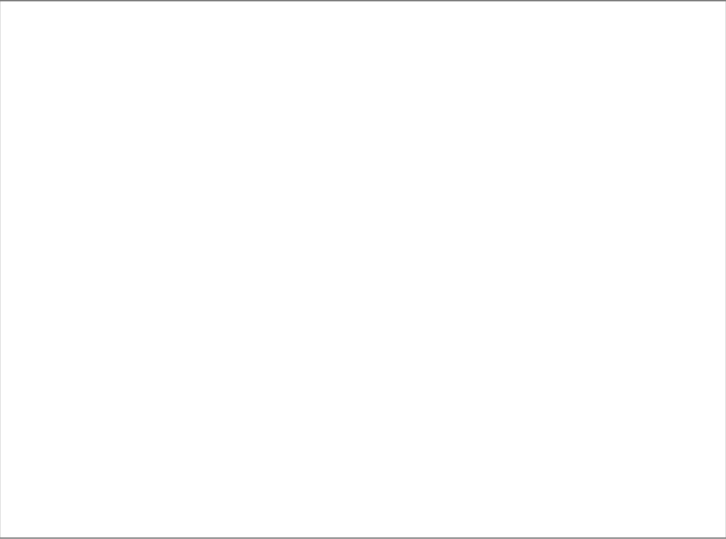
Cadet's Statement

You may provide a statement for any involvement reported; however, some types will require a statement.

1 ➡️

Cadet's Statement

Your statement should be in narrative form. Include sufficient information to adequately cover the following:
- Time, date, and place (city, county, state) of offense(s) or other involvement.
- Conditions that led to the offense(s) or other involvement, including all relevant factors. If the use of alcohol or drugs was cited by the arresting authority, the number of drinks or how and why drugs were taken and the degree of impairment (intoxication) must be indicated.
- Events that occurred during the involvement.
- Manner of method of apprehension, to include whether or not detained or confined.
- Disposition of the charge, if any, including punitive measures imposed.

2 ➡️

3 ➡️ ☐ I, Cadet name here, hereby voluntarily and of my own free will make this statement without having been subjected to any coercion, unlawful influence, or unlawful inducement. I have read this statement and it is complete and accurate to the best of my knowledge.

OK   Cancel

1 – Read Instructions.

2 – Type your statement following the guidelines in the instructions. Your draft statement is saved each time you click OK. You can modify your statement until you complete Step 3.

3 – To finalize your statement, click the checkbox. This is your certification of the accuracy/completeness of your statement. No further changes will be allowed after you click OK. Your statement is now complete.