



DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)

17 Aug 2020

MEMORANDUM FOR ALL PERSONNEL

FROM: AFROTC DET 025/CC

SUBJECT: Commander's Safety Policy

Reference: AFI 91-202, 12 March 2020, *The US Air Force Mishap Prevention Program*

1. Safety is a critical focus for all Detachment 025 activities. It should be the first thought for every cadre member.
2. Detachment members will make the right decisions to eliminate all unnecessary risks. Personnel will determine which risks are acceptable and unacceptable balancing benefits against the potential (probability) for accidental losses or harm (severity of occurrence).
3. Personnel are reminded of the hazards involving recreational activities and travel. All military personnel age 26 and under will attend a safety briefing prior to departure for leave, PCS, and temporary duty assignments. Completion of these briefings will be documented on an AF Form 4392, *Pre-departure Safety Briefing Form*.
4. Personnel engaging in high risk activities will complete a high risk activity worksheet and contact the Detachment Safety Monitor for a high risk activity brief on behalf of the Commander.
5. Individuals will work to reduce the potential for traffic mishaps caused by operator fatigue based on a careful risk assessment. Personnel will apply personal risk management when planning for a trip, to include the following:
 - a. Careful & thorough trip preparation to include adequate rest prior to departure and a break at least every two hours during travel.
 - b. Not drive more than 10 hours during any 24-hour period. Travel by motorcycle should not exceed 8 hours during any 24-hour period.
 - c. Follow posted speed limit and reduce speed as needed for conditions (weather, degraded roads, etc)
 - d. Get a good night's sleep (7-8 hours).
 - e. Have sufficient funds available to cover expenses (shortage of funds often leads to exhausting, marathon driving).

- f. Check the weather forecast and road conditions for the intended route of travel.
 - g. Not drive during late night hours. There is a greater chance to encounter impaired (intoxicated, fatigued) drivers on the road at night than during the day.
 - h. Use occupant restraint devices (mandatory for military personnel), including child restraints, and use of helmets and personal protective equipment by motorcyclists.
 - i. Check vehicle condition prior to and during travel as vehicle defects also contribute to mishaps.
6. The main causes of injury and death by vehicle mishaps in the Air Force are speeding or excessive speed for conditions, fatigue, inattention or distraction, not using seatbelts, and the effects of medication and alcohol.
7. Personnel should extend safety principles and common sense in planned recreational activities while off-duty. Sports and recreational injuries are the leading cause of military injuries in Air Force. These injuries can be prevented. While there are inherent risks associated with every activity, these risks can be minimized by performing stretching exercises prior to starting, drinking plenty of fluids during the activity, avoiding overexertion and stretching after the activity.
8. Living in a desert environment is a constant challenge - safety must be a way of life. The success of our detachment depends on each person staying alert to his or her own safety, the safety of others, and the safety of our environment. Each task begins with proper planning. Be sure to incorporate Operational Risk Management (ORM) into all aspects of your daily life and making a conscientious effort to minimize risk.
9. Reporting of all mishaps is essential to health and safety at Det 025. Mishaps include injuries, regardless of lost duty time, and illnesses epidemic in nature, not isolated occurrences. To report a mishap, contact the Det Safety Officer. In order to commission new lieutenants with a foundation rooted in pro-active safety attitudes, we must emphasize safety as a way of life through instruction and by example.
10. Direct any questions regarding safety matters to the Unit Safety Monitor, (480)-965-3181.

BRANDEE J. HARRAL, Lt Col, USAF
Commander