



DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)

9 December 2020

MEMORANDUM FOR DETACHMENT 025

FROM: AFROTC DET 025/CC

SUBJECT: Spring 2021 Detachment Operations

Reference: AFROTC Guidance Memorandum to AFROTCI 36-2011, *Cadet Operations*

1. The Cadet Wing's ability to remain agile and innovative during the Fall 2020 term was impressive as we navigated unprecedented times. Detachment operations for the Spring 2021 term will continue to remain flexible to adjust to the COVID-19 environment. The health and safety of cadets and cadre must be at the forefront of all decision making. I expect all of you to make safe decisions in your daily activities, to stay calm and resilient, seek clarification and/or help as needed, and remain resolute throughout your time in the detachment.
2. This memorandum serves to fill the gaps between current published guidance and to set expectations due to the COVID-19 pandemic. **This guidance is in effect through the Spring 2021 academic semester.**
3. Discipline, teamwork and communication will be key to your success. Do not lose focus on the end goal, a commission as an officer into the world's finest Air Force & Space Force!


BRANDEE J. HARRAL, Lt Col, USAF
Commander

1 Attachment:

1. Spring 2021 Operations Guidance, 9 Dec 2020

Aerospace Studies Course Delivery

Leadership Lab (LLAB), Physical Training (PT) and AES courses will be delivered utilizing the ASU immersion modality (on-campus, in-person, technology enhanced). Professional Military Training (PMT) consists of LLAB and PT. Cadre will determine the delivery mechanism for individual PMT events based upon the COVID-19 environment, university guidance and as deemed appropriate for training objectives. Cadets will be required to participate in scheduled in-person PMT unless on approved Period of Non-Attendance (PNA) status.

Attendance

Cadets must achieve at least 80% attendance over the course of the term to pass each of the following courses: LLAB, PT and AES. Attendance credit can be achieved via in-person, virtual attendance or a hybrid of the two as defined in the course syllabus or at the discretion of the instructor. All absences will initially be categorized as unexcused and will count against the 80% attendance requirement. Absences as a result of documented medical reasons or for other reasons approved by cadre, may be marked as excused after the cadet completes training for missed training objectives. In addition, cadets with unexcused absences must also complete training on missed objectives. Unexcused absences will still be marked as unexcused even after make-up training completion. Failure to complete prescribed made-up training may result in removal or disenrollment from the program.

Health & Safety Guidance

Cadets must comply with all COVID-19 government, university and AFROTC health and safety measures. When a cadet is not feeling well they must not attend any in-person PMT or AES classes. Sick cadets must notify their Cadet Wing leadership of their absence(s) and provide medical note(s) to appropriate cadre members. All cadets must immediately report any COVID-19 positive test result to cadre.

When a cadet is in isolation (i.e. COVID-19 positive) they are not required to participate in PMT or AES courses; however, they must later complete make-up training for missed LLAB and AES course objectives. Cadets in isolation may participate in LLAB and AES via virtual capability dependent on course delivery mechanism at the time. In addition, cadets in isolation are to not participate in PT course activities regardless of course delivery mechanism, rather they will be marked excused for the dates of isolation.

When a cadet must enter quarantine (i.e. COVID-19 exposure), they are required to immediately notify their Cadet Wing leadership of their pending absence(s) and provide details of their situation to appropriate cadre members. In addition, quarantined cadets who remain healthy are expected to participate in LLAB, PT and AES courses virtually dependent on course delivery mechanism. At the conclusion of quarantine cadets may be required to provide a negative test result to cadre.

Uniforms

Cadets are required to wear their issued military uniforms or professional attire to mandatory PMT, AES class, and to all academic classes on Thursdays, with the exception of laboratories in which the uniform could be damaged. Uniform wear, to include proper dress and appearance standards, is required for both in-person and technology enhanced participation.

Physical Fitness Training

Cadets must meet and maintain AFROTC physical fitness standards. The PT course will be directed by the Operations Flight Commander. Specific PT course details will be available in the course syllabus.

Physical Fitness Assessment (PFA)

Official PFAs will be conducted in accordance with AFROTC guidelines. BMI/BF measurements will be conducted when deemed necessary.

Academics

If the university offers students the opportunity to elect for pass/fail course grades rather than letter grades, cadets must be counseled by the Education Officer or their AES instructor before they elect this option. In addition, cadets must notify their AES instructor if their Date of Commissioning (DOC)/Date of Graduation (DOG) is affected by either their inability to enroll in or complete a course required for either their academic degree or AFROTC scholarship requirements.

Professional Development Training

Cadets must participate in at least one Professional Development Training (PDT) as a GMC and one as a POC. Cadets are to take advantage of PDT opportunities. Cadet organized PDTs must be approved prior to the event by the Education Officer or Operations Officer. PDT requirements will only be waived for extenuating circumstances.

Voluntary PMT

Voluntary PMT activities include, but not limited to mock deployments, base visits, incentive flights, GMCOT and honor guard/drill team. Cadet organized voluntary PMT is encourage; however, prior approval must be obtained by the Operations Flight Commander to ensure proper health and safety measures are established.

Recruiting Activities

Cadet participation in recruiting activities is encouraged; however, prior coordination and approval is required with the Recruiting Officer to ensure compliance with AFROTC guidance, as well as health and safety measures.

Non-PMT Activities

Non-PMT activities are those events that cadets participate in that are not sponsored by the detachment or cadet wing. Examples include, but not limited to: Arnold Air Society, Silver Wings, Booster Club, and BARC. Club activities will be conducted in accordance with university policy and advisor guidance.

Cadre-to-Cadet Meetings

Cadre meetings with cadets will be conducted virtually to the maximum extent. In-person meetings will only be conducted as deemed necessary by cadre.

Facilities

Det Front Office – Cadets are only allowed into the front office by appointment or with approval from cadre.

Cadet Lounge, Cadet Offices, Computer Lab & Locker Rooms – Cadets must comply with all safety measures and protocols or the privilege to use the space(s) may be taken away.